

Our priority is to keep young people and adult volunteers safe.

- A national framework will help volunteers locally to focus on delivering high quality programme activities to meet the needs of their young people.
- We actively consider inclusion and accessibility for all in our decisions to resume in line with our values and equality legislation.
- Returning to face-to-face Scout meetings and activities is voluntary and needs to be with consent of volunteers, parents and young people.
- Our approach will be solutions-focussed and in line with government guidance and health and safety legislation.

This framework contains the following areas:

- Permissions process including sign off
- Key considerations to be ready to restart face-to-face activities and how these will be phased
- Legal and liability conditions
- Key control measures ('the COVID code') for everyone to follow, as shown below:

3. Taking things a step at a time: a phased return

1. In line with government-approved Youth Sector Guidance, we expect to see a phased approach to returning to face-to-face Scout meetings and activities. This is broken down by four levels:

- Red, for when the rate of infection remains consistent or growing
- Amber, for when the rate of infection is reducing consistently
- Yellow, for when there are very few cases in the population and a full track and trace system is operational
- Green, for when there are no new cases or there is a vaccine readily available.

2. This is the permitted activity at each phase:

Readiness level	NYA level	Scout level
Red Rate of infection is remaining consistent or growing	<ul style="list-style-type: none"> • Online and digital youth services • Detached youth services and 1-2-1 sessions with vulnerable young people outdoors 	<ul style="list-style-type: none"> • Digital programme delivery • No face-to-face activity or meetings • No residential activities
Amber Rate of infection is reducing consistently in all parts of the country	<ul style="list-style-type: none"> • Online and digital youth services • Small group sessions can take place 	<ul style="list-style-type: none"> • Digital programme delivery • Small group sessions can take place outdoors • No residential activities
Yellow Number of cases low and decreasing, full Track and Trace system in place	<ul style="list-style-type: none"> • Online and digital youth services • Indoor group sessions can take place • Outdoor learning, trips and visits 	<ul style="list-style-type: none"> • Digital programme delivery • Small group sessions can take place indoors and outdoors • No residential activities
Green No new cases or a vaccine is readily available	<ul style="list-style-type: none"> • All services open as per normal yearly operations • Overnight trips and visits allowed • International travel allowed within FCO advice 	<ul style="list-style-type: none"> • All activities can resume in line with government guidance

3. When levels change (as confirmed by the NYA and equivalents), Scout Groups will need to revisit and, if necessary, update their written risk assessments and action plans. They will also need to gain permission from their District to enter into the next phase. However, if lockdown measures increase and the readiness level escalates (e.g. Amber to Red), Groups are expected to revert back to previous practice immediately and notify line-managers, rather than ask for approval.

4. Adult volunteers may meet together in line with current Government Guidance regarding adults in social

Getting back together safely: The COVID Code

1. A COVID-safe risk assessment has been completed and we have communicated control measures to volunteers, young people and parents and all are encouraged to raise concerns
2. Additional hygiene measures are in place
3. Social Distancing will be observed (check current distance determined by your Government)
4. Maximum group sizes will be limited and determined by [scouts.org.uk](https://www.scouts.org.uk) and members will be consistent where possible
5. Make adjustments for young people and adults vulnerable or affected by COVID, and consult to make sure return plans are accessible and inclusive

Watford South
Draft Risk assessment protocol.

- Risk Assessments need to be submitted when meeting venues change or TSA change the current status
ie. Red to Amber, Amber to Yellow, Yellow to Green
- Risk Assessments for an activity remain as ever with the Groups / Section.
- Risk Assessments will be approved by the appropriate Approver
- DC will check and forward to County and National HQ
- Remember there is no rush for your section to meet or your building to open. It must only happen when the leader team or Group Executive are happy and feel safe.

1. Open Risk Assessment Template from TSA
2. Meet online or at safe space with your section leader team or Group Executive Committee members and carry out RA or make changes to previous version
3. Save file with a unique name as group, section, date (year/month/day)
le 53rd cubs 2020/08/12 (makes it easier to search and manage multiple RA's)
4. Save for GSL or Group Exec to check
5. When checked by GSL or Chairman to email to riskassessment@watfordsouthscouts.org.uk
6. Approver to read and approve (e signature) and email DC and notify sender all is ok or changes need to be made
7. DC to monitor and copy to County and National HQ

DISTRICT RISK ASSESSMENT APPROVERS

BEAVERS – PAUL CHAMBERS

CUBS - GRAHAM FARTHING

SCOUTS - SIMON WILSON

EXPLORERS / PREMISES – IAN LEACH

WHAT RISK ASSESSMENTS ARE REQUIRED

1 per section per environment / venue

1 per premiss

WHERE TO FIND THE RISK ASSESSMENT TEMPLATE

[Home/Volunteers/Scouts at Home/Getting Everyone Back Together Safely](#)

Guidance for Leaders Developing Your Risk Assessments for Face to Face Activity

Things to consider when writing risk assessments

- ALL LEADERS TO BE UP TO DATE WITH MANDATORY MODULES ie Safety and Safeguarding
- REMEMBER YOUR RATIOS AS 15 INCLUDES YOUNG LEADERS AND ADULTS (beavers 1:6+1 leader, cubs 1:8+1 leader, scouts minimum 2 adults)
- CONSULTATION LETTER HAS BEEN SENT AND RETURNED BY ALL PARENTS / GUARDIANS
- DELIVERY, DISPERSEMENT, ACTIVITY, TOILETS
- REMEMBER THAT ONLY TOILETS CAN BE USED INDOORS
- GALA TENTS AND GAZEBO'S MAY BE USED AS OUTDOORS AS LONG AS THEY DO NOT HAVE SIDES ON THEM
- IF MEETING AS 2 GROUPS OF 15 THEY WILL NEED TO BE A MINIMUM OF 25 METRES APART AND HAVE THE FOLLOWING

SEPARATE TOILET FACILITIES

SEPARATE EQUIPMENT

NO CROSSING BETWEEN GROUPS

NO SHARED EQUIPMENT

What to do when our building are used by others.

Guidance for those who allow third parties to use their premises

The above titled document is available on the HQ website

Things for the user of the premises to consider

In all cases, the third party must have the appropriate level of public liability insurance, and follow the government advice specific to their industry or business type. Guidance for early years (nursery) providers can be found here.

They must complete their own risk assessments of the property and activities they plan to undertake. A copy of this risk assessment should then be given to the appropriate Trustee representative for review alongside the premise's own risk assessment.

Agree with the users a programme of cleaning and set clear expectations, the users should be cleaning before and after their sessions and get written confirmation that this is in place. General cleaning advice from the government can be found here.