

Watford South

Draft Risk assessment protocol.

- Risk Assessments need to be submitted when meeting venues change or TSA change the current status ie Red to Amber, Amber to Yellow, Yellow to Green
- Risk Assessments for an activity remain as ever with the Groups / Section.
- Risk Assessments will be approved by the appropriate Approver
- DC will check and forward to County and National HQ
- Remember there is no rush for your section to meet or your building to open. It must only happen when the leader team or Group Executive are happy and feel safe.

1. Open Risk Assessment Template from TSA
2. Meet online or at safe space with your section leader team or Group Executive Committee members and carry out RA or make changes to previous version
3. Save file with a unique name as group, section, date (year/month/day)
ie **53rd cubs 2020/08/12 (makes it easier to search and manage multiple RA's)**
4. Save for GSL or Group Exec to check
5. When checked by GSL or Chairman to email to riskass@watfordsouthscouts.org.uk
6. Approver to read and approve (e signature) and email DC and notify sender all is ok or changes need to be made
7. DC to monitor and copy to County and National HQ

APPROVERS

BEAVERS – PAUL CHAMBERS

CUBS = GRAHAM FARTHING

SCOUTS = SIMON WILSON

EXPLORERS / PREMISES – IAN LEACH

WHAT RISK ASSESSMENTS ARE REQUIRED

1 per section per environment / venue

1 per premiss

WHERE TO FIND THE RISK ASSESSMENT TEMPLATE

[Home/Volunteers/Scouts at Home/Getting Everyone Back Together Safely](#)

Guidance for Leaders Developing Your Risk Assessments for Face to Face Activity

Things to consider when writing risk assessments

- ALL LEADERS TO BE UP TO DATE WITH MANDATORY MODULES ie Safety and Safeguarding
- REMEMBER YOUR RATIOS AS 15 INCLUDES YOUNG LEADERS AND ADULTS (beavers 1:6+1 leader, cubs 1:8+1 leader, scouts minimum 2 adults)
- CONSULTATION LETTER HAS BEEN SENT AND RETURNED BY ALL PARENTS / GUARDIANS
- DELIVERY, DISPERSEMENT, ACTIVITY, TOILETS
- REMEMBER THAT ONLY TOILETS CAN BE USED INDOORS
- GALA TENTS AND GAZEBO'S MAY BE USED AS OUTDOORS AS LONG AS THEY DO NOT HAVE SIDES ON THEM
- IF MEETING AS 2 GROUPS OF 15 THEY WILL NEED TO BE A MINIMUM OF 25 METRES APART AND HAVE THE FOLLOWING

SEPARATE TOILET FACILITIES

SEPARATE EQUIPMENT

NO CROSSING BETWEEN GROUPS

NO SHARED EQUIPMENT